

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 17th September 2019

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader – Councillor Hammond
- Cabinet Member for Adult Care – Councillor Fielker
- Cabinet Member for Children and Lifelong Learning – Councillor Paffey
- Cabinet Member for Healthier and Safer City – Councillor Shields
- Cabinet Member for Resources – Councillor Barnes-Andrews
- Cabinet Member for Green City and Environment – Councillor Leggett
- Cabinet Member for Homes and Culture - Councillor Kaur
- Cabinet Member for Place and Transport – Councillor Rayment
- **Joint Commissioning Board**
- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

Report	Decision Expected	Portfolio
Executive response to the Future of Work in Southampton Inquiry	20 August 2019	Leader's Portfolio
Community Chest Grants 2019/20	20 August 2019	Green City and Environment
Allocations Policy and Gypsy Traveller Site Allocation Policy	17 September 2019	Homes & Culture Portfolio
Reducing and Prevention Domestic Abuse in Southampton: Executive response to Scrutiny Inquiry recommendations.	17 September 2019	Healthier and Safer City Portfolio
Changes to Existing Revenue and Capital Budgets	20 August 2019	Resources Portfolio
Changes to Existing Revenue and Capital Budgets	17 September 2019	
Security Services Contract	17 September 2019	Resources Portfolio
HMO Licencing Policy	20 August 2019	Homes & Culture Portfolio
Private Rented Sector Policy	20 August 2019	Homes & Culture Portfolio
The Future of St Mary's Leisure Centre	15 October 2019	Homes & Culture Portfolio
Transport for South East Consultation	20 August 2019	Place and Transport Portfolio
M27/M3 Travel Demand Management Project	17 September 2019	Place and Transport Portfolio
Council Housing Allocations	17 September 2019	Officer Decision Making
Landlord Controlled Heating	17 September 2019	Officer Decision Making

LEADER

Title	Executive response to the Future of Work in Southampton Inquiry
Details	To consider the report of the Leader detailing responses to the recommendations in the Future of Work in Southampton report
Decision Maker	Cabinet
Decision Expected	20 August 2019
Date Added to the Plan	1 June 2019
Main Consultees	Key internal and external stakeholders
Consultation Method	Briefings and meetings to discuss the Scrutiny Panel Inquiry recommendations
Head of Service	Director of Growth
Author	Sajid Butt Sajid.Butt@southampton.gov.uk Tel: 023 8083 2128
Background Material Available	Executive response to the Future of Work in Southampton Inquiry
Public Comments may be sent to	Sajid Butt, Strategic Skills Manager
Slippage/Variations/Reason for Withdrawal	Item has been deferred to August to allow further consideration by officers.
Updates	

ADULT CARE PORTFOLIO

NO ITEMS ON THIS OCCASSION

ASPIRATION, CHILDREN & LIFELONG LEARNING PORTFOLIO

NO ITEMS ON THIS OCCASSION

GREEN CITY AND ENVIRONMENT PORTFOLIO

Title	Community Chest Grants 2019/20
Details	To consider the report of the Director of Quality and Integration seeking approval on awards for the Community Chest Grants 2019/20, following recommendations from the cross-party Community Chest Grant Advisory Panel.
Decision Maker	Cabinet
Decision Expected	20 August 2019
Date Added to the Plan	1 July 2019
Main Consultees	Recommendations from Community Chest Grants Panel
Consultation Method	Cross Party Working Party
Head of Service	Director of Quality & Integration
Author	Joanne Hughes joanne.hughes@southampton.gov.uk Tel: 023 8083 4067
Background Material Available	Community Chest Grants 2019/20
Public Comments may be sent to	Joanne.hughes@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

HEALTHIER AND SAFER CITY PORTFOLIO

Title	Allocations Policy and Gypsy Traveller Site Allocation Policy
Details	To consider the report of the Cabinet Member for Homes and Culture seeking approval of the Allocations Policy and Gypsy Traveller Site Allocation Policy.
Decision Maker	Cabinet
Decision Expected	17 September 2019
Date Added to the Plan	1 July 2019
Main Consultees	Housing Legal Services Finance Intelligence, Insight and Communications
Consultation Method	Meetings with council staff and services Emails Forward Plan publication
Head of Service	Director of Housing, Adults & Communities
Author	Liz Slater, Steve Smith liz.slater@southampton.gov.uk, steve.smith@southampton.gov.uk Tel: 0238083, Tel: 023 8091 5161
Background Material Available	Allocations Policy 2019
Public Comments may be sent to	strategy.unit@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	This item has been slipped to 17th September Cabinet to allow for further consultation to take place.
Updates	

Title	Reducing and Prevention Domestic Abuse in Southampton: Executive response to Scrutiny Inquiry recommendations.
Details	This paper will provide the Executives response to the recommendations set out in the Scrutiny Inquiry Report on Reducing and Prevention Domestic Abuse in Southampton, submitted to Cabinet on 18 June 2019
Decision Maker	Cabinet
Decision Expected	17 September 2019
Date Added to the Plan	6 th August 2019
Main Consultees	
Consultation Method	
Head of Service	Director of Quality & Integration, Director of Children & Families
Author	Sandra Jerrim, Jane White Senior Commissioning Officer, Service Lead, Children's Social Care s.jerrim@nhs.net, jane.white@southampton.gov.uk Tel: 023 8024 1326, Tel: 023 8083 3939
Background Material Available	Reducing and Prevention Domestic Abuse in Southampton: Executive response to Scrutiny Inquiry recommendations.
Public Comments may be sent to	Sandra Jerrim, Senior Commissioner, ICU. 02380296039, S.Jerim@nhs.net
Slippage/Variations/Reason for Withdrawal	
Updates	

RESOURCES PORTFOLIO

Title	Changes to Existing Revenue and Capital Budgets
Details	<p>To consider the report of the Director of Finance and Commercialisation and Cabinet Member for Resources (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.</p> <p>This item is a standard item and will remain on the Forward Plan until required.</p>
Decision Maker	Cabinet
Decision Expected	20 August 2019
Date Added to the Plan	1 July 2019
Main Consultees	
Consultation Method	
Head of Service	Director of Finance & Commercialisation
Author	Steve Harrison steve.harrison@southampton.gov.uk
Background Material Available	Changes to Existing Revenue and Capital Budgets
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Changes to Existing Revenue and Capital Budgets
Details	<p>To consider the report of the Director of Finance and Commercialisation and Cabinet Member for Finance and Customer Experience (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.</p> <p>This item is a standard item and will remain on the Forward Plan until required.</p>
Decision Maker	Cabinet
Decision Expected	17 September 2019
Date Added to the Plan	6 August 2019
Main Consultees	
Consultation Method	
Head of Service	Director of Finance & Commercialisation
Author	<p>Steve Harrison</p> <p>steve.harrison@southampton.gov.uk</p>
Background Material Available	Changes to Existing Revenue and Capital Budgets
Public Comments may be sent to	<p>steve.harrison@southampton.gov.uk</p> <p>Tel: 023 8083 4153</p>
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Security Services Contract
Details	To consider the report of the Cabinet Member for Resources seeking approve to agree to award a Security Services Contract over 5 years.
Decision Maker	Cabinet
Decision Expected	17 September 2019
Date Added to the Plan	6 th August 2019
Main Consultees	Building Services Waste Service Environmental Health Team Service Lead: Environment Street Scene and Health Service Lead: City Services Cabinet Member for Resources
Consultation Method	Meetings Emails
Head of Service	Director of Digital & Business Operations
Author	Paul Paskins paul.paskins@southampton.gov.uk Tel: 023 8083 4353
Background Material Available	Security Services Contract
Public Comments may be sent to	Jo.Chapman@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

HOMES & CULTURE PORTFOLIO

Title	HMO Licencing Policy
Details	To consider the report of the Cabinet Member for Homes and Culture seeking approval of the draft HMO Licencing Policy.
Decision Maker	Cabinet
Decision Expected	20 August 2019
Date Added to the Plan	1 July 2019
Main Consultees	Regulatory Services Team Legal Finance Intelligence, Insight and Comms Relevant Cabinet Members
Consultation Method	Meetings with Council Departments, e-mails and forward plan publication
Head of Service	Director of Transactions & Universal Services
Author	Rosie Zambra rosie.zambra@southampton.gov.uk
Background Material Available	HMO Licencing Policy
Public Comments may be sent to	Policy & Partnerships Team Southampton City Council Civic Centre Southampton SO14 7LY strategy.unit@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Private Rented Sector Policy
Details	To consider the report of the Cabinet Member for Homes and Culture seeking approval of the Private Rented Sector Policy.
Decision Maker	Cabinet
Decision Expected	20 August 2019
Date Added to the Plan	1 July 2019
Main Consultees	Transactional & Universal Services Legal Services Finance Intelligence, Insight & Communications
Consultation Method	E-mail correspondance Meetings with stakeholders Meetings with Legal Services
Head of Service	Director of Transactions & Universal Services
Author	Rosie Zambra rosie.zambra@southampton.gov.uk
Background Material Available	Private Rented Sector Policy
Public Comments may be sent to	strategy.unit@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	The Future of St Mary's Leisure Centre
Details	To consider a report of the Cabinet Member for Homes and Culture seeking approval for the potential future arrangements of St Mary's Leisure Centre.
Decision Maker	Cabinet
Decision Expected	15 October 2019
Date Added to the Plan	1 August 2019
Main Consultees	Councillor Kaur, Deputy Chief Executive, Director of Customer, Digital and Policy Service Lead - Capital Assets Legal Valuers Finance Procurement
Consultation Method	Posters will be placed within St Mary's Leisure Centre, emailed to customers of St Mary's and also emailed to local community groups.
Head of Service	Director of Digital & Business Operations
Author	Paul Paskins paul.paskins@southampton.gov.uk Tel: 023 8083 4353
Background Material Available	The Future of St Mary's Leisure Centre
Public Comments may be sent to	Comments can be sent to supplier.management.gov.uk by the 12th August 2019.
Slippage/Variations/Reason for Withdrawal	To allow the Council to undertake additional community and stakeholder consultation
Updates	

PLACE AND TRANSPORT PORTFOLIO

Title	Transport for South East Consultation
Details	Report of the Cabinet Member for Place & Transport seeking approval for matters related to the consultation by Transport for South East.
Decision Maker	Cabinet
Decision Expected	20 August 2019
Date Added to the Plan	1 July 2019
Main Consultees	Officers in relevant departments and key Cabinet Members and Group leaders.
Consultation Method	Transport for South East are undergoing a consultaiton process and the council's response will be coordinated by the Cabinet Member and officers in key departments.
Head of Service	Director of Growth
Author	Pete Boustred pete.boustred@southampton.gov.uk Tel: 023 8083 4743
Background Material Available	Transport for South East Consultation
Public Comments may be sent to	Pete Boustred
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	M27/M3 Travel Demand Management Project
Details	To consider the report of the Cabinet Member for Place and Transport seeking approval for the receipt of funding to deliver a 18 month Travel Demand Management Programme for the M27 and M3.
Decision Maker	Cabinet
Decision Expected	17 September 2019
Date Added to the Plan	6 th August 2019
Main Consultees	Highways England and relevant cabinet members and officers in key council departments
Consultation Method	Emails and briefings
Head of Service	Director of Growth
Author	Neil Tuck neil.tuck@southampton.gov.uk
Background Material Available	M27/M3 Travel Demand Management Project
Public Comments may be sent to	Hannah Chivers
Slippage/Variations/Reason for Withdrawal	
Updates	

JOINT COMMISSIONING BOARD

NO ITEMS ON THIS OCCASSION

OFFICER DECISIONS

Title	Council Housing Allocations
Details	To consider the report of Customer Involvement Manager seeking to reclassify the age limit in specific supported housing blocks from 60+ to 50+
Decision Maker	Officer Decision Making
Decision Expected	17 September 2019
Date Added to the Plan	6 th August 2019
Main Consultees	
Consultation Method	Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director
Head of Service	Director of Housing, Adults & Communities
Author	Sean Henderson Sean.Henderson@southampton.gov.uk Tel: 023 8083 2299
Background Material Available	Council Housing Allocations
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Landlord Controlled Heating
Details	To approve any change in the charges for Landlord Controlled Heating
Decision Maker	Officer Decision Making
Decision Expected	17 September 2019
Date Added to the Plan	6 th August 2019
Main Consultees	
Consultation Method	Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director
Head of Service	Director of Housing, Adults & Communities
Author	Paul Cunliffe paul.cunliffe@southampton.gov.uk
Background Material Available	Landlord Controlled Heating
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	The report has been slipped due to technical issues still to be resolved.
Updates	Scheme of Delegation 13.35

